



PRIVATE SECTOR SPECIALIST

JULY 2021



OXFORD HR
SEARCH FOR A BETTER WORLD



WELCOME

Dear Candidate,

Thank you for your interest in joining us. This is indeed a fantastic opportunity to work for the International Solar Alliance that touches the lives of billions of people across the globe. What we do matters. We are a growing international organization with 77 member countries and more joining the cause every day. We are tasked with the purpose of universalization of solar energy to facilitate energy access in every corner of the world. We strive to impact key areas of universal energy access, ensure energy security, energy transition to cleaner sources, and green economic recovery. Our work culture is not contained to one country but bears the strength of many. In such an inclusive and diverse culture, each of us represents the culture of our country and we learn and adopt from others around us.

During your tenure with us, you will be the agent of change for global energy transition and will help in making solar the first choice for decision makers in energy scenarios. Collectively, we will be working to expand ISA's membership base, funds for solarization through innovative mechanisms, and various initiatives. We will be forging partnerships, and building coalitions with stakeholders, leading think-tanks and NGOs as we progress in this journey. Let us dream with a purpose, tread in reality and function with intent for a better and brighter future for all.

I welcome you to ISA.



Dr. Ajay Mathur
Director General, ISA



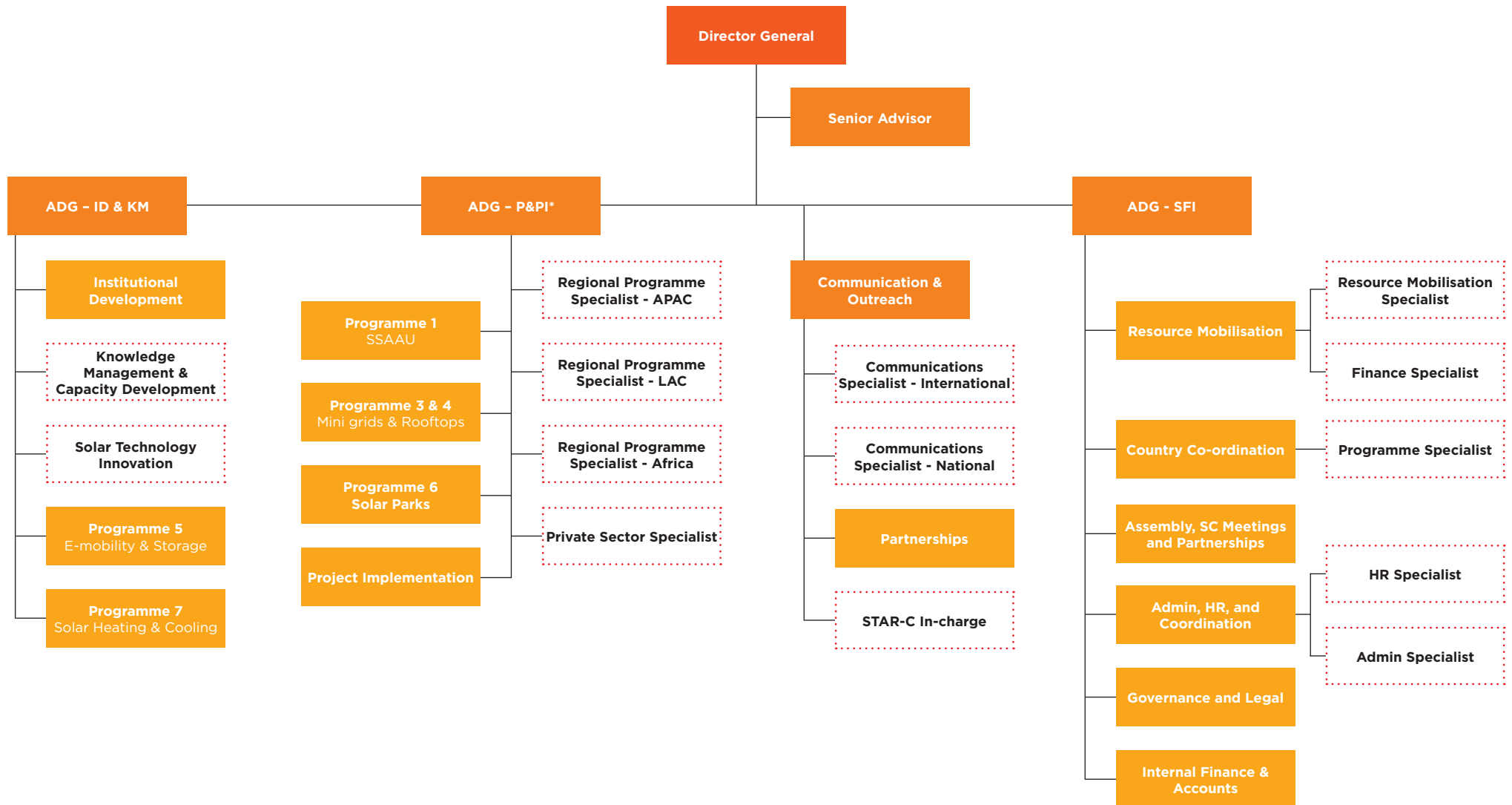
ABOUT ISA

The International Solar Alliance (ISA) is an international organization headquartered in Gurgaon, National Capital Region of India. The vision and mission of the ISA is to provide a dedicated platform for cooperation among solar resource rich countries where the global community, including bilateral and multilateral organizations, corporates, industry, and other stakeholders, can make a positive contribution to assist and help achieve the common goals of increasing the use of solar energy in meeting energy needs of the ISA Member Countries in a safe, convenient, affordable, equitable and sustainable manner.

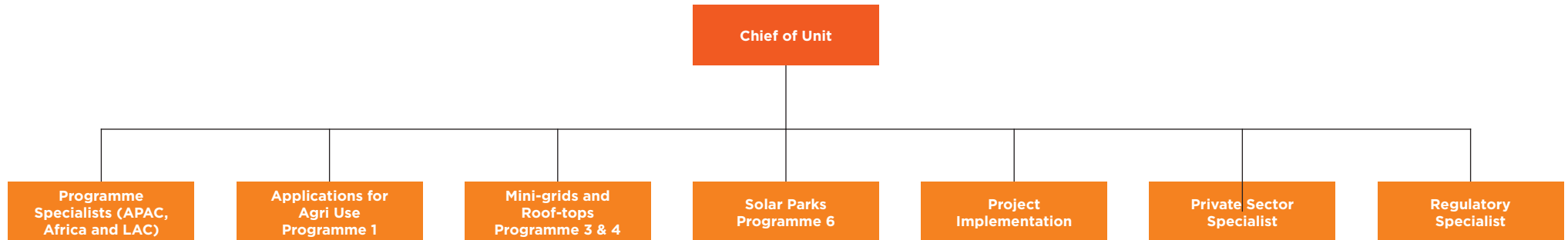
PRESS NOTES



ISA'S ORGANOGRAM



PROGRAMME & PROJECT IMPLEMENTATION CLUSTER



THE ROLE

TITLE:	Private Sector Specialist
GRADE*:	P3
DURATION:	Two Years, Renewable Contract
DUTY STATION:	New Delhi and Gurgaon
EXPECTED START DATE:	As soon as possible (Working remotely is also an option, depending on the pandemic situation)

*as defined in the salary scales applicable in the United Nations Common System

The Private Sector Specialist will support the ISA through the collection, analysis, and presentation of data on renewable energy (solar) investment needs and opportunities specifically in relation to private sector contributions and engagements in solar energy. The Private Sector Specialist will be responsible for leading the private sector engagement activities of ISA. The Specialist will design and lead implementation of public-private partnerships, policy interventions in support of the private sector. S/he will report to the Chief of Unit, Programmes and Projects Implementation.



DUTIES AND RESPONSIBILITIES

POLICIES, STRATEGY AND PLANNING

- Lead the development of initiatives and activities by exploring, implementing, and advocating for opportunities to engage the private sector specifically in the field of solar energy project implementation.
- Establishment of a strategic platform facilitating policy dialogue, transfer, and engagement for private sector solar energy expertise in various countries/regions
- Identify, assess, and recommend potential private sector partners and partnership opportunities.
- Analysis of baseline/situations with identification of needs and opportunities for renewable energy technologies relating to energy in specific countries/regions
- Analysis of political, institutional, regulatory, economic, and technological factors, identification of barriers to overcome for the expansion of solar energies.
- Prepare comprehensive private sector stakeholder analysis and consultations with other actors in the sector and opportunities for collaboration for ISA, including international donors with actual or potential interest in the renewable (solar) energy sector.
- Support in the drafting of a strategy for significantly expanding private sector engagement in the renewable energy sector for ISA.
- Strategize business and entrepreneurial skills development and enhancing access to small-scale financing for renewable energy solutions
- Develop and implement outreach strategies to and with the private sector.

PROJECT DEVELOPMENT & PARTNERSHIPS

- Lead the Project development and partnerships in the renewable energy (solar) sector for ISA in conjunction with private sector organizations at the Regional and sub-regional level

- Draft concept notes and full proposals
- Draft a resource mobilization action plan with identification of key private sector players for renewable energy in various countries/regions.
- Organization and participation in meetings and communication with potential private sector partners;
- Maintain a database of private sector investments in ISA member countries.
- Represent ISA on private sector issues at technical, policy and strategic planning meetings, including meetings with private sector industry collaborators and donors.

TECHNICAL SUPPORT

- Provide technical expertise on private sector energy issues, such as the development of strategies for outreach to the private sector, the provision of technical advice and best practices in the private sector, globally and within the respective ISA regions.
- Provide technical leadership for the design, formalization, and management of innovative business models and projects for mobilizing private sector investments.
- Provide technical assistance to project stakeholders relative to the structuring private sector projects and outreach to the private sector.
- Provide technical support to the implementation of private sector projects and studies in the renewable energy sector in relation to solar energy
- Draft pre-feasibility studies, site assessments, Terms of Reference, and other activities involved in the preparation and implementation of private sector projects in the solar energy sector.
- Supervise development of new financial instruments and blended financing facilities to leverage private sector investments.

COMPETENCIES

PROFESSIONALISM

Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines, and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

COMMUNICATION

Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style, and format to match audience; demonstrates openness in sharing information and keeping people informed.

PLANNING AND ORGANIZING

Ability to plan and organize assignments. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Uses time efficiently. Demonstrates high degree of autonomy in the discharge of assignments.

TEAMWORK

Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

LEADERSHIP

Proven ability to lead teams of diverse staff; training and develop staff; successful counsel and conduct performance management; provide vision and direction to a team and lead the team to undertake innovative work.



QUALIFICATIONS

EDUCATION

- Master's degree or higher in business administration, economics, finance, electrical engineering, engineering, renewable energy, civil engineering or another relevant discipline from an accredited university.
- A bachelor's degree, with four additional years of relevant experience will be considered.

EXPERIENCE

- Minimum 8 years of demonstrable relevant experience in the technical area of renewable energy systems, energy access, development infrastructure, power generation, electricity transmission and/or power distribution (on and off grid), with at least 5 years of relevant experience with private sector development and facilitation of private sector engagement, preferably in the international development context;
- Field level private sector project implementation experience is highly required.
- Preference will be given to candidates who have at least 3 years of relevant international and field experience.

LANGUAGE AND IT SKILLS

- The role demands substantial writing and verbal communications skills. As English is the official and working language of the Organization, excellent command of both written and spoken English is required.
- Knowledge of other languages (i.e., French, Spanish and Arabic) would be an advantage.
- Satisfactory skills in Outlook, MS Office products, and various ERP systems is highly desirable.



RECRUITMENT GUIDELINES

The ISA is striving to achieve gender parity at all levels as it proceeds with the recruitment of both locally and internationally recruited staff. In this regard, female candidates are strongly encouraged to apply for all positions within the organization.

The ISA primarily recruits staff from its member countries. However, consideration may also be given to qualified candidates from signatory and prospective member countries irrespective of nationality. The ISA strives to obtain a staff reflecting its geographical representation and diversity.

ISA offers a competitive international remuneration package (salary and benefits), which includes relocation, installation allowance, dependency allowances, education grant/education travel, medical insurance coverage, staff pension plan, annual leave, and home leave.

ISA aims to become an employer of choice. Consequently, ISA offers internationally competitive salary and benefits.



HOW TO APPLY

Before applying, please check that you can answer yes to all the following questions:

- Do you have experience of leading the private sector engagement activities and the design and lead implementation of public-private partnerships, policy interventions in support of the private sector?
- Have you had experience in the technical area of renewable energy systems, energy access, development infrastructure, power generation, electricity transmission and/or power distribution (on and off grid)?
- Have you provided technical expertise on private sector energy issues, such as the development of strategies for outreach to the private sector, the provision of technical advice and best practices in the private sector, globally and within the respective ISA regions?

If you cannot answer yes to these questions, please do not apply, as we will be unable to progress your application.

If you can answer yes to all the above questions, then please visit isa.oxfordhr.co.uk and complete our online application form. Please provide a CV and cover letter in two different documents, which should be prepared before applying as they will be considered in the application process. The cover letter should be no more than two pages and explain why you are interested in this post and

how your skills and experience make you a good fit. The document should be saved in MS Word in the following format:

The document should be saved in MS Word in the following format: Your First Name-Your LastName-Document Name-Date (mmyy) eg, Pat-Jones-CV-062021-ISA or Pat-Jones-CoverLetter-062021-ISA.

TIMELINE

Closing Date:	Monday, 9th August 2021
First stage interviews:	August / September 2021
Final interviews:	September / October 2021

SELECTION PROCESS

All candidates will be notified about the status of their applications. Shortlisted candidates may be required to undertake an additional assessment prior to the final interview.

QUERIES

If you have any queries on any aspect of the appointment process, need additional information, or would like to have an informal discussion, please email isa-private-sector@oxfordhr.co.uk in the first instance.





ABOUT OXFORD HR

Oxford HR operates globally - mainly within the international development and charity sectors. We carry out retained executive search mandates at board and senior management levels. We also offer human resource and organisational development consultancy.

Oxford HR has many years of experience in search as well as an extensive network of international development, social sector, corporate, public sector, and academic contacts from across the world. We carry out comprehensive and often international searches designed to meet the specific needs of our clients.

Oxford HR's team members have significant personal experience of working in international development and the social sector as well as the corporate and governmental sectors. We are in a unique position to find and assess talented individuals from a variety of backgrounds.

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