

Strategic Planning Specialist (NOC*)

This position is open to only **Indian Nationals**. 2-year contract (further renewals subject to terms and conditions)

Do you see yourself working with remarkable people around the world? What if the result would be a successful clean energy transition across several countries? What if your role was seen critical to shaping, evolving, and driving action from the leadership's perspective? ... then please read on ...

Your New Organisation

The International Solar Alliance (ISA) is an international organisation, co-founded by France and India. The ISA is a 112 member-state organisation, headquartered in Gurgaon, National Capital Region of India. At ISA, we are inspired by the thought of easing solar deployment globally. We are transforming the energy sector from fossil based to a zero-carbon solar energy source. We are establishing a dedicated platform of cooperation among solar rich countries where the global community, including bilateral and multilateral organizations, corporates, industry, and other stakeholders, can make a positive contribution to the solar energy transition. We are helping our Member States meet their energy needs in a safe, convenient, affordable, equitable and sustainable manner.

Your New Role

Reporting to the Director General (DG) or a designated officer, you will help create and manage business strategies for the ISA. The role will be responsible to developing and recommending viable recommendations/plans that help ISA achieve their goals. The role will also be responsible for creating strategies that facilitate business processes within the ISA. The role will also perform various duties, including researching, project management, program creation and relationship/network management for the DG's office.

Your Broader Scope of Work (but not limited to)

- Develop/review the various organisational strategies and the Operational Plan that meet the strategic requirements of the ISA in consultation with the DG and the Chief of Operations over ISA's programme implementation.
- Lead and follow up on the Implementation of the various work programs
- Develop and manage strategic consortium partnerships, Networking, updating, and liaising with international donors and other relevant partners.
- Support the DG with the engagement with MDBs, DFIs and IOs, including operationalization of Joint declarations with multilateral development banks, bilateral cooperation funding agencies and other funding agencies.
- Work closely with the Chief of Operations and ensure all staff have individual work plans and are achieving outcomes based on the plans.

- Coordinate substantive and logistical support to publicity, advocacy, knowledge-sharing events, and promotional opportunities for the organization to support advocacy and awareness-raising.
- Promote increased awareness of programmes and ISA's mandate and goals through the dissemination of information and organization of events.

Education

Advanced university degree (Master's degree or equivalent or higher) in International Relations, Business Administration, Economics, Political, Science or social sciences, or any relevant field. Any other educational qualification combined with relevant work experience within the SIDs/LDCs.

What you will need to succeed

- A minimum of 8 years of relevant professional work experience in Public Policy, Corporate Planning and Strategy, supporting senior leadership(s) within organisations.
- Experience within Multilateral Organisations/International Relations/ Governments/ International Civil Society/donor partnerships/public relations is a must.
- The above should include at least 2 years within a Solar/ Climate/ development/multilateral /public sector/private sector organisation with a good exposure to international programs.
- A strong experience in collaborative leadership, that has shaped organisational business strategy
- A proven ability to develop and manage relationships, strategic plans and assess the overall organisational performance (operational and strategic).
- Lead and conduct organisational research and data analysis to inform the DG/Designated Officer on business decisions.
- A proven ability to assess, develop and scope new initiatives and projects, drafted proposals, statements of programs, and other activities related to progressing global partnerships.
- Experience with aligning processes, resources-planning and organisational goals with the overall strategy.
- A deep understanding of solar energy transition.
- Must be able to showcase expertise with an understanding of forecasts and analytical modelling.
- Proven experience in providing support and insight into significant organizational changes.
- A strong experience in maintaining and fostering relationships with international agencies/government focal points/NGO/CSO groups/foreign embassies/Foundations and officials

Languages & IT skills

The role demands substantial writing and verbal communications skills. As English is the official and working language of the Organization, excellent command of both written and spoken English is required. Knowledge of other languages (i.e.,

French, Spanish and Arabic) would be an advantage. The role demands substantial writing and verbal communications skills.

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Satisfactory skills in Outlook, MS Office products, and experience with the various ERP systems required to manage this role is required.

Your Place of Work (if successful with the recruitment process)

This role will be based out of the Secretariat of the ISA, Gurgaon, Haryana State, or at the ISA's facility in Delhi, India or any other facility deemed necessary by the ISA.

Your pay and benefits

The ISA offers a competitive remuneration package (salary and benefits) based on the UN Common System; ISA aims to become an employer of choice. Consequently, ISA offers competitive salary and benefits.

At ISA, we value a diverse, inclusive workforce and provide an equal employment opportunity for all our employees and applicants. We will consider all qualified applicants without regarding an individual's race, colour, gender/gender expression/orientation, and religion.

The ISA seeks to obtain and retain a staff reflecting its geographical representation and diversity and as such, primarily prefers and recruits staff from its member countries. The ISA maintains a retirement age of 65 years.

Applications close: 7 March 2023 at 12 midnight IST

Please **apply** in confidence by email: careers.isa@talenttribeconsulting.com Your application should include a cover letter no more than 2 pages and your CV. Further information on the recruitment process, the guidelines etc can be found under the weblink: <https://isolaralliance.org/careersatisa/vacancies>

* <https://info.undp.org/gssu/onlinetools/SalCalcLocal/SalCalcLocal.aspx>