



## **Invitation for virtual walk-in interview for engagement of Adviser (International Relations)**

The International Solar Alliance (ISA) is an inter-governmental organization, headquartered in Gurgaon, India. The vision and mission of the ISA is to provide a dedicated platform for cooperation among countries where the global community, including bilateral and multilateral organizations, corporates, industry, and other stakeholders, can make a positive contribution to assist and help achieve the common goals of increasing the use of solar energy in meeting energy needs of ISA Member Countries in a safe, convenient, affordable, equitable and sustainable manner.

The Adviser (International Relations) works closely with the Director-General to position the work of ISA globally and in engaging international partners. The Adviser will serve as a primary interlocutor on behalf of the organization with Ambassadors and senior representatives of governments, UN and other international partners as well as other global development actors, in particular those based in Geneva, Paris, Brussels, New York and Addis Ababa.

### **Detailed responsibilities**

- Draft an international engagement strategy of the ISA in close consultation with the DG, ISA.
- Identify key international partners – key solar advocacy entities, policy making forums, embassies, UN partners and other international actors who are critical for achieving ISA's agenda.
- Advise the DG, ISA, on effective implementation of the strategy in cooperation with ISA's advisors, ISA's Members and the relevant subject expert(s).
- Assist DG in developing constructive relationships with key stakeholders (relevant line ministries, ministries of foreign affairs, international entities, policy forums, private sector bodies) including parliamentarians and opinion makers.
- Assist the DG in preparing for high-level meetings with relevant policy makers on key issues and advocate on the agendas agreed by ISA.
- promote visibility of ISA as well as participate in relevant international events, conferences, meetings etc.
- Maintain a broad knowledge of issues related to sustainable development and climate change and ISA's potential contributions to SDGs.

### **Skills/ Experience**

- Degree in law/ economics/ international policy preferred
- At least 20 years of working in international relations at a senior level
- Representation of institution/country at international forum
- Skilled negotiations and high levels of diplomacy
- Thorough understanding of international policy advocacy and decision making process
- Strategic thinking and negotiation skills
- Understanding of the UN and international organizations
- Languages – English, familiarity with another UN language is desirable.

The expert will be paid an honorarium of Rs 6000 per day/meeting day (maximum 20 days in a month) and a vehicle for official work. They should be medically fit to travel on missions of ISA to member countries. The ISA has a liberal policy of permitting to work from home so far as they confirm to work from home protocol. The ISA encourages women to apply. In case you have the expertise and feel



that you are an expert in area mentioned above and are medically fit, you are requested to let your email known to Mr. Sudhakar Upadhyay (email: [sudhakar@isolaralliance.org](mailto:sudhakar@isolaralliance.org), Mobile: +91-8178292802) and you will be invited to a virtual interaction session on **18 th of October at 11 AM via virtual platform**. The candidates those under consideration will only be contacted for virtual interaction. The engagement will be for a period of five months, which is renewable depending on budget and necessity

Mr. Jagjeet Sareen, a.i, Director (HRD & Coord.)  
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**International Solar Alliance**

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